



Job Description: Bid Writer

We're building a community of people who gather in nature for fun, to learn and feel good

Wild in the City

Wild in the City was established in 2013 and was incorporated as an asset locked non profit Community Interest Company in April 2016 to address the growing problem of disconnection from nature and generational loss of knowledge and skills, and to help make nature a meaningful part of everyday life.

We support the well-being of urban residents through relationship with nature in London and beyond. We offer programmes in hiking, woodland living skills, natural history and ecotherapy; using the skills of our ancestors to develop a deeper relationship with the natural world and nurture a sense of belonging to communities past and present.

We are a black led organisation with a focus on health and supporting Black and minority ethnic communities in accessing nature and the countryside, addressing the widely acknowledged lack of representation and lower levels of involvement of people of colour in nature based activity. We are a leading organisation in research and the facilitation of forums about race and nature.

We have an exciting vision for increasing the participation of people of colour in nature based activity and highlighting black perspectives about the natural world through our core programmes;

- Nature Guides
- Nature Connectors
- Wild in the City Festival
- Black Nature Narratives
- Research and Consultancy

Community Values

As a therapeutically grounded organisation Wild in the City aims to build a community which is emotionally healthy. Wild in the City places a strong emphasis on relationships and how we treat each other. We aim to provide a secure base for developing positive relationships in and with nature.

In building an emotionally healthy community Wild in the City acknowledges the challenge posed by the normalisation of narcissistic traits within social values and in individual behaviour, in part driven by the disconnect of social media.

Job Summary

We are influential and growing. We are looking for an accomplished Bid Writer to help us secure funding to support our 3 year strategic plan.

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| Role: | Bid Writer |
| Working hours: | TBA |
| Contract type: | Consultancy based |
| Location: | Home based and occasional outdoor sites and office meetings throughout London and UK |

The Role

The Bid Writer must be able to write compelling funding bids on behalf of Wild in the City (WitC). This role is central to our success and we are seeking an accomplished and committed individual who understands our ethos. The role will be entirely targeted on securing funding in line with our strategic plans.

Main Duties and Responsibilities

- Compiling and writing high quality funding applications and expressions of interest in line with our funding targets.
- Working closely with our Director and other team members, to ensure bid completeness and accurate articulation of WitC’s aims and funding needs.
- Working closely with the WitC team to build positive relationships with funders.
- Proactive management of multiple funding applications, adhering to a variety of funder requirements.
- Jointly working with the WitC team to develop budgets as part of funding applications.
- Actively managing our funding funnel, working with the Operations Manager to ensure there is always a live pipeline of funding opportunities.
- Working with Operations Manager to create robust bid submission timelines and deadlines for all bids.

Person Specification

Knowledge, Experience and Skills

- Excellent bid writing skills, highly experienced in bid writing strategies and approaches.
- Strong research and knowledge management skills. Able to map existing WitC outputs and achievements to funding opportunities.
- Ability to effectively gather information from the WitC team, manage feedback rounds and incorporate all into final bid submissions.
- Superb editing skills, keeping all writing clear and concise.
- Knowledge of funding databases and how to harness them as a key resource.
- Comfortable compiling realistic budgets to support WitC's day to day operations and growth ambitions.
- Proven leader. Able to take the lead on constructing bids across varying levels of funding.
- Experience communicating goals and impact, particularly to funders.
- Committed to combatting inequality especially with regards to race. With an understanding of issues of race within the environmental sector.
- Proactive, deadline driven and able to self-manage. Dependable and does not require chasing.
- Some awareness and understanding of nature and its effects on health and wellbeing.

Application process

To apply for this role please complete the application form where you will also be asked to upload an up to date CV.

Only shortlisted candidates will be contacted, unfortunately we are unable to offer feedback to unsuccessful candidates.

Data Protection

Personal data provided will only be used for the purposes of recruitment. Data will be stored securely in password protected IT systems. Data related to unsuccessful applicants.